

Kristy L. Kulhanek

Department of Communication and Journalism
Texas A&M University
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EDUCATION

Arizona State University, Tempe, Arizona December 2019
Doctor of Education, Leadership and Innovation

- Dissertation: *Transfer Student Engagement: Understanding the Experiences of First-Semester Transfer Students*

Texas State University, San Marcos, Texas December 2014
Master of Science, Interdisciplinary Studies

- Certificate in Mediation
- Certificate in Professional Ethics
- Thesis: *Lifelong Learning and Adult Educators: A Comparison of Beliefs and Actions*

Texas A&M University, College Station, Texas December 2012
Bachelor of Arts, Communication

- Sociology Minor

PROFESSIONAL EXPERIENCE

Texas A&M University, College Station, TX
Manager for Undergraduate Academic Advising Services June 2021 – August 2022
College of Liberal Arts

- Supervised and led three academic advisors and three student workers in the Bolton Advising Center.
- Advised students in the Department of Communication, including five undergraduate degrees, two minors, six certificates, and five Accelerated Bachelor's-to-Master's programs.
- Served in a senior-level position for recruiting and advising undergraduate students in the College of Liberal Arts.
- Designed, refined, and administered the Department of Communication Success Initiative that included mandatory advising for first-semester freshmen and transfer students and the Degree Check-Up program.
- Trained academic advisors on departmental practices such as graduation clearance, change of major, study abroad, honors, and minor compliance.
- Led New Student Conferences, provided oversight of students during conferences, and registered new students.
- Designed and maintained an advising manual for the Bolton Advising Center
- Created and distributed PDF guides for students regarding Degree Planners and registration
- Reviewed curricula as a member of the Undergraduate Instruction Committee in the Department of Communication
- Served as the contact for the Teacher Certification Field Plan.

Texas A&M University, College Station, TX
Academic Advisor IV April 2020 – June 2021
Department of Communication

- Served as the lead advisor in the Bolton Advising Center.
- Prepared for and hosted virtual New Student Conferences during COVID-19.
- Reviewed degree plans, discussed academic progress, and advised students in the Department of Communication.
- Created course content for COMM/JOUR 485 – Directed Studies.
- Taught COMM/JOUR 485 (100-150 students per semester).
- Coordinated the Success Initiative for the Department of Communication.
- Contacted at-risk students, offered support, and encouraged them to attend mid-semester seminars.
- Hosted virtual help sessions for degree planning.
- Served as staff advisor for Communication and Media Student Council.
- Supervised three part-time student workers.
- Served on the Strategic Planning Committee for the College of Liberal Arts.

Texas A&M University, College Station, TX

Academic Advisor III

July 2017 – April 2020

Department of Communication

- Served as lead advisor in the Bolton Advising Center.
- Reviewed degree plans, discussed academic progress, and advised students in the Department of Communication.
- Instructor for 1-hour seminar for first-semester transfer students in the Department of Communication (Fall 2017 – Spring 2020).
- Coordinated the Success Initiative for the Department of Communication by hosting 10+ Degree Check- Up Meetings per semester.
- Submitted course adjustments as necessary.
- Reviewed senior-level students for graduation clearance.
- Trained three student-workers.

Texas A&M University, College Station, TX

Academic Advisor II

March 2015 – July 2017

Department of Communication

- Reviewed degree plans, discussed academic progress, and advised students in the Department of Communication.
- Provided departmental information to prospective students and their families, including three bachelor's degrees.
- Hosted 1-2 Change of Curriculum meetings per week for current students who wanted to change majors.
- Processed student records, such as Q-drops, minor forms, and Change of Curriculum requests.
- Maintained student records and supervise student workers on records-related projects.
- Represented the Department of Communication at various recruiting events, including Youth 2 Career Fair, College of Liberal Arts College Experience, and Aggieland Saturday.
- Guest lecturer for first-semester seminars (Fall 2015 - Spring 2017).

Texas State University, Round Rock, Texas

September 2013 – December 2014

Graduate Student Worker

One Stop Center, Round Rock Campus

- Provided campus tours, admission requirements, and program information to prospective students and their families.

- Assisted in various event preparations, including Veteran’s Appreciation Gathering, Welcome Night, and Bobcat Day (recruiting event).
- Distributed marketing materials for Bobcat Day.
- Designed flyers and handouts for recruiting prospective students.
- Published a monthly newsletter distributed to the faculty and staff of the Round Rock Campus.

PROFESSIONAL CONFERENCE PRESENTATIONS

- K. Kulhanek, V. Wilson *Six Feet Apart, Connected at the Heart*
- TEXAAN, February 25, 2021
- K. Kulhanek *Transfer Student Engagement: Understanding the Experiences of First-Semester Transfer Students*
- Texas A&M Office for Student Success, February 5, 2021
 - TEXAAN, February 25, 2021
- K. Kulhanek, V. Wilson *Video Advising: The Future of Academic Advising*
- Accepted for NACADA National Conference, Louisville, Kentucky, October 23, 2019
- K. Kulhanek, V. Hernandez, V. Wilson *It Takes a Village: Intrusive Advising for Large Student Populations*
- TEXAAN, Houston, Texas, March 2, 2018
 - NACADA Region 10, Midway, Utah, May 21, 2018

HONORS and AWARDS

- **Advising Team Award**, University Advisors and Counselors, Texas A&M University
2022
- **President’s Award for Academic Advising**, Texas A&M University
2019

SERVICE and AFFILIATIONS

- Department of Communication & Journalism, Texas A&M University
Honors Director 2024 - Present
Undergraduate Coordinator 2023 - Present
Undergraduate Instruction Committee 2022 – Present
Undergraduate Council 2022 – Present
Social Media Intern Supervisor 2022 – Present
Website Liaison 2022 – Present
Alumni Advisory Board Liaison 2022 – Present
- College of Arts & Sciences, Texas A&M University
Committee for Enhancing Undergraduate Student Success 2022 – Present
- University Advisors and Counselors, Texas A&M University 2015 – 2022
Positions Held: *President, President-Elect, Advisor Briefing Day Co-Chair*
- NACADA Member 2019, 2021-2022
- TEXAAN Member 2018 - 2022

TEACHING EXPERIENCE

Instructional Assistant Professor Texas A&M University, College Station, TX

- Group Communication and Discussion, Fall 2023 – Spring 2024
- Communication and Conflict, Fall 2023 – Present
- Communication, Leadership, and Conflict Management, Spring 2024 - Present
- Communication Careers, Fall 2023 – Present
- Communication Internship, Fall 2023 - Present
- Undergraduate Teaching Assistant Academy, Fall 2023 – Present
- Mediation Capstone, Summer 2024 – Present
- Public Speaking, Summer 2024
- Interpersonal Communication, Summer 2024

Lecturer, Texas A&M University, College Station, TX

- Communication Tactics, Spring 2023
- Group Communication and Discussion, Fall 2022 – Spring 2023
- Research Methods in Communication, Fall 2022 – Spring 2023
- Directed Studies for Transfer Students, Fall 2022 – Spring 2023
- Public Speaking, Summer 2023