Graduate Research Fund Request Guidelines

The department is usually willing to allocate up to $2,500 to support research by Ph.D. students.

If $500 or less is needed, fill out the research fund request form.

For larger amounts, **in addition** to the research fund request form, attach a proposal document with the following information:

1. Project description (maximum 500 words) including:
 • Problem/research question(s) to be addressed
 • Significance: Why is this an important question to answer or project to pursue?
 • Research strategy: Identify how the research project will address the research question/problem and why this is the best strategy.
 • Necessity of funding: Explain clearly what will be done with the funds and how necessary they are to complete the dissertation. Please include a timeline for the research project.

2. Detailed budget. Budgets should explicitly indicate how the funds will be spent in tabular form as well as a justification/source of costs as appropriate (e.g. what is the basis for an estimate of $250 for participant costs or $2,000 for "travel"). Budget justification should not exceed 250 words.

3. Describe any other funding available from other sources to support this research, including the source and amount. Also, state if funding for the project has been sought elsewhere and outcomes if available.

4. A short letter/email of support from the student's dissertation advisor indicating their support for the project, its impact, and attesting to the need for these funds.

You will want to get your request in ASAP as these funds are apt to be committed to other uses.

Department of Economics:
Graduate Student Research Fund Request (Pre-approval)

Name: _____   UIN: _____

TAMU Email: _____   Your Advisor: _____

Project Title: _____

Co-researcher within department (if applicable): _____

Have you already received research funds from the department in the past?   YES   NO

If yes, when? _____

Justification for research funds request: (Objective of your project and brief budget justification)

Requested Amount $ _____

Start Date: _____   End Date: _____

Approved by Graduate Director (initials): _____   Amount $ _____   Date: _____